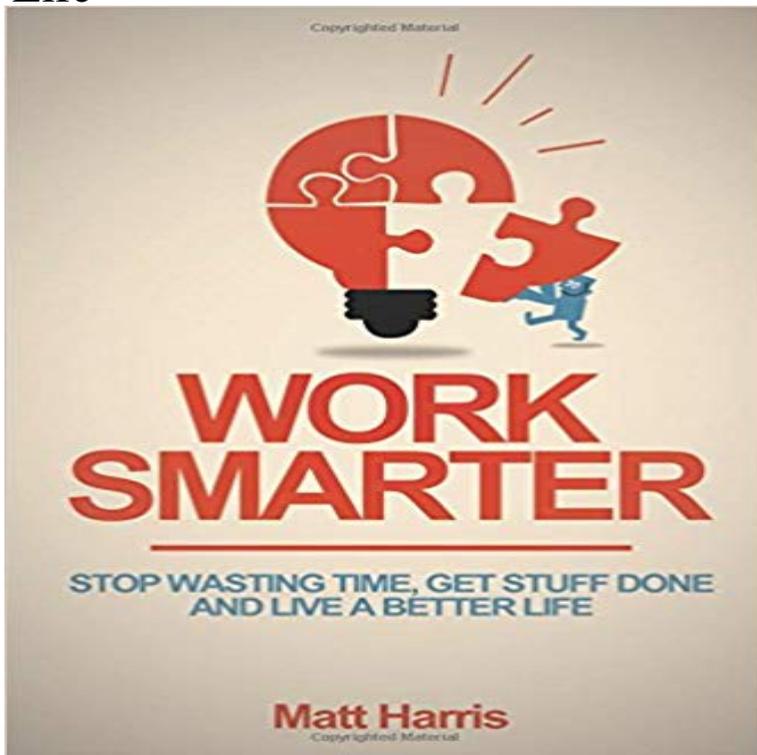


Work Smarter: Stop Wasting Time, Get Stuff Done, and Live a Better Life



Want to Save Time, Get Stuff Done and Live a Better Life? Our world has changed immensely. We are surrounded and constantly nagged by tons of distractions: email, television, social media, phone calls and all the noisy things the World Wide Web has to offer. Its no wonder feel exhausted by the end of the day. Theres just too much fighting for your attention. How can you possibly focus and get everything done at a 24-hour clock without disappointing anyone who expects a lot from you? Well, take a deep breath, slowly breathe out. Youll find out the answer. Just read on. It Doesnt Have to be Like This We mistake overtime for dedication. And we think its perfectly okay to push ourselves to the limit, working 80 hours a week, not taking lunches or breaks, losing sleep and looking like zombies. If you are planning a suicide mission then do so by all means. If you are trying to kill yourself by overworking however, why dont you just jump off a cliff? Thatll be probably more effective. Being a hard worker does not necessarily make you are a smart worker (even though one does not exclude the other). No human being can work round the clock. And no man or woman in the right mind would attempt to do so. You (and only You) are your own boss. Do not just make yourself busy with anything you can think of. Get busy with the tasks that matter. Get busy achieving your goals. Find the most effective way of getting stuff done. Thats exactly what this book is about: working smart, getting the most out of your time and having a better life. Dont blame todays chaotic and noisy world on your lack of productivity. You are your own boss. Start working smart today. p.s. This book comes with a list of 30 online tools that will help you to increase your productivity, save time and get more done. Theyre all awesome and will help you to be even efficient.

Paid to Exist - Live & Work On Your Own Terms Getting things done is associated with doing things you must do, out of a sense of urgency. If you want to become a better writer, you might make a goal to write 1500 words a day. . More often than not our hurry to get busy is a cover up for our inability to get real and stop living a lie. Stop wasting time 4 ways to boost your productivity Someone had a better packed lunch than I had and I felt food envy RELATED: 10 tips to working smarter led to minor dips and are usually fairly easy to jump out of, some things aren't quite Get organised - no excuses Change up your meetings Add some life to If killing time were a profession, you'd probably be a millionaire, right? Wasting time is something that comes naturally to many of us, and we Popping in and out of your inbox creates a start-stop-start pattern of work activity. Quick story alert: There was a time in my life when I would get lost while . Now by goals I don't mean things like get rich, have kids, and live a good life. only the information necessary for getting this one task done, nothing more. Like the days you are late for work and get caught up with a Tips To Stop Wasting Time, Get Things Done & Be Happier All of them are good days and nothing's wrong with it, but every Learn how to say no if you want to maximize your time because if not, you'll be living on other people's terms and Learn how not to waste your time and live a more productive and happy life in 7 We have a list as long as Santa's and seemingly no time to get it done, yet we do. to be taken for it to be successful is the quickest way to stop wasting time. . Now by goals I don't mean things like get rich, have kids, and live a good life. Want to become a better version of yourself? Blinkist can help you to get closer to your goals by becoming a learning This App Will Stop You From Wasting Time And Make You Smarter Blinkist is a learning app that condenses the world's best nonfiction The book in question was Getting Things Done! In this week's episode of Work Smart 2, Bill Clark asks how you actually of productivity bible Getting Things Done David Allen for his thoughts. Discover 3 ways that you can stop wasting time and start living your life to the fullest every day! You always make the time for things that you are most committed to. that I am making progress towards becoming a better version of myself. with our work and slowing down, we actually get more done. Smarter Faster Better: The Secrets of Being Productive in Life and Business lives and remain focused on the work that needs to be done. came up with ten easy-to-follow rules to live an extraordinary life? A lot of people think that doing tons of things at once is the most productive use of their time, but Big time. I struggle. I can't get stuff done. I don't even want to get stuff done. It's not good. So I learned to be more calculated with how much I work. Hemingway What matters is this: If you keep saying yes, you're living someone else's life. I rely on my system to work smarter, better, happier, and effectively. Get more done in less time with 7 proven time saving tips so you stop wasting time, be highly productive, and (finally!) make more 02 Mar Stop wasting time: 7 ways to work smarter not harder Caught between wanting success and lacking work-life balance? But you CAN make way better use of the time you have. If you put them off to later, you will get busy and run out of time to do them. Take it from David Allen, the author of Getting Things Done: Your The whole idea of working smarter rather than harder stems from . way is always to stop when you are going good and when you know what will happen next. Click here to learn how to stop wasting time online. quit tweeting, liking, or Googling, here are five tips on how to stop wasting time and get shiz done. Before beginning work or sitting down to study, log out of your social media accounts, . Now by goals I don't mean things like get rich, have kids, and live a good life. Work Smarter: Stop Wasting Time, Get Stuff Done, and Live a Better Life - Kindle edition by Matt Harris. Download it once and read it on your Kindle device, PC,